

City of Preston  
Regular City Council Meeting  
February 10, 2020

Mayor Pro-Tem Tyler Sieverding called the meeting to order at 6:00 p.m.  
The Pledge of Allegiance was recited by all.

ROLL CALL Present: R. Peterson, A. Sullivan, P. Hoffman, M. Petersen, T. Sieverding Absent: Mayor Betts  
GUESTS: None

VISTORS WITH BUSINESS TO PRESENT TO COUNCIL: Norm Nielsen, Associated Real Estate Counselors.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented. Motion made by M. Petersen, seconded by P. Hoffman. Ayes 5, Nays 0. Motion carried.

CITIZEN /PUBLIC COMMENTS: None

NORM NIELSEN, ASSOCIATED REAL ESTATE COUNSELORS: Nielsen presented the Council with an insurance dividend check for \$4,829.22. Nielsen commended the City for working safely since this check is for not having worker's compensation claims. Nielsen then reviewed with Council the renewal quote for the Electric Plant. This is a 3-year renewal. Nielsen stated that the Council will need to decide what they want for the sub-limits from \$50k to \$100k. R. Petersen wondered what is considered a hazardous substance. Nielsen and Council discussed what hazardous substances are at the electric plant and substations. R. Petersen is also concerned with only having \$100k of coverage. Is that enough? M. Petersen stated there is only a \$287 difference in the cost from the expiring policy. Nielsen stated he would like to be on the agenda for the next meeting to get the Council's decision on the sub-limits. If Council has any other questions email them to T. Weinschenk and she will put together a list for Nielsen. T. Weinschenk will also call WPPI and other cities to see what they are doing.

CONSENT AGENDA: P. Hoffman made a motion to approve the consent agenda as presented, seconded by R. Petersen. Ayes 5, Nays 0. Motion carried.

Payee	Description	Amount
CARDMEMBER SERVICE	CLOTHING	864.81
RIES PEST CONTROL	BI-MONTHLY RODENT - PD RADIO BLDG	85.6
WESTSIDE AUTO REPAIR	OIL CHG, MOUNT SNOW TIRES-THAYER	143.39
PRESTON TELEPHONE COMPANY	DEC PHONE SERVICE	767.1
UNITED STATES CELLULAR	POLICE HOT SPOTS - 2	106.86
CULLIGAN OF CLINTON	5 GAL WATER/POLICE	20.95
UNITY POINT HEALTH	10 BLS CARDS - FIRE DEPT	100
OLY'S GARAGE	TRETORQUED LUG NUTS	37.9
UNITED STATES CELLULAR	FIRE CELL PHONE	220.11
UNITED STATES CELLULAR	FIRE DEPT MODEM	28.43
HEIMAN FIRE EQUIPMENT	HOSES / ADAPTERS	698.3
KIRBY WATER CONDITIONING	SOLAR SALT DELIVERED	47
PRESTON MUNICIPAL UTIL.	DECEMBER 2019 UTILITIES	9,008.31
JOHN L. FRANKS	LUMBER, BOLTS RACK FOR SHED	71.47
MICHEL, DAVID F.	REIMBURSEMENT - TOTES FOR STORAGE	149.69
KUNDE EXCAVATING & QUARRY INC	DUG OUT DITCH - SCHOOL ST	500
HENDERSON TRUCK EQUIP.	PURCHASE/INSTALL DUMP BOX	20,105.00

WENDLING QUARRIES INC.	ROCK - SIMPSON ST.	61.82
WELLMARK BLUE CROSS & BLUE SHIELD	FEB 2020 HELATH INS.	12,820.36
IOWA WORKFORCE DEVELOPMENT	4TH QTR UNEMPLOYMENT-2019	23.27
PRESTON MUNICIPAL UTIL.	DECEMBER 2019 UTILITIES	257.99
PRESTON TELEPHONE COMPANY	DEC PHONE SERVICE	81.49
BAKER & TAYLOR BOOKS	BOOKS	375.69
BROAD REACH	BOOKS	101.95
KNOW BUDDY RESOURCES	BOOKS	74.96
LOOKOUT BOOKS	BOOKS	113.7
ACCESS SYSTEMS	COPIER CONTRACT	102.89
DEMCO	FOLDERS, BOOKMARKS, TAPE	194
CITY OF PRESTON/POSTAGE	DEC POSTAGE	9
	RESTRICTIONS/WESTSIDE PARK EXP. &	
JACKSON COUNTY RECORDER	TRAIL	12
CARDMEMBER SERVICE	LAQUINTA HOTEL - MAYOR	172.6
PRESTON TIMES	12/11 MEETING MIN.	404.99
LYNCH DALLAS PC	PROF. SERV - EMPLOYMENT MATTER	4,493.75
QUILL CORPORATION	PENCILS/POST ITS	210.11
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	-109
GATEWAY SUPPLY LTD.	VINYL GLOVES	11.08
MARVIN, DUANE & SALLY	INTEREST PAYMENT-MARVIN LAND	12,250.00
MARVIN, DUANE & SALLY	INTEREST PAYMENT-MARVIN LAND	1,646.40
ADVANTAGE ADMINISTRATORS	ANNUAL RENEWAL OF POP	100
MAQUOKETA STATE BANK	JAN 2020 SERVICE FEE	40.45
CONCRETE SERVICES KAK LLC	STR. PATCH/MITCHELL, CURB STEPHENS	32,614.00
ADVANTAGE ADMINISTRATORS	PSF - MIKE 30.00, RAY .70	30.7
ADVANTAGE ADMINISTRATORS	PSF - MIKE - \$30, RAY - \$68.50	98.5
READY, BRADLEY	REFUND OF REMAINING DEPOSIT	135.24
TOTAL COMFORT HEATING & COOLING	THERMOSTAT-CITY SHED	126.26
PRAXAIR DISTRIBUTION INC.	CYLINDER RENTAL	66.38
PRAXAIR DISTRIBUTION INC.	OXGYEN CYLINDER RENTAL	68.59
WPPI	EFFICIENT STREET LIGHTING	377.64
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,038.00
J & R SUPPLY INC.	CHECK VALVES	365.5
MILLER PLUMBING	VALVE REPAIR	73.25
MAQUOKETA STATE BANK	WATER LOAN PRINCIPLE PAYOFF	44,278.67
IOWA DEPARTMENT OF NATURAL RESOURCES	EXAM FEE/ WW TREATMENT 2-BEN	30
	ENGR SERVICE - S. SIDE DRAINAGE	
IIW ENGINEERS & SURVEYORS	PROJ.	1,590.00
IIW ENGINEERS & SURVEYORS	WWTF PLANNING STUDY 10/20-12/14	350.11
QC ANALYTICAL SERVICE LLC	WASTEWATER FEES-MONTHLY	331
STATE HYGENIC LABORATORY AR	LAB FEES	26
OMNISITE	1 YR. WIRELESS SERV. MAIN LIFT STN.	276
ALLIANT ENERGY	DEVER PROJ. TERM. 3PH, UG AT POLE	5,930.00

ALLIANT ENERGY	JAN 2020 ADMIN FEE	1,000.00
TAWNEY, CARL W.	24 HRS 480 MILES - LT PLANT PROJ	1,478.40
WPPI	JAN 2020 POWER PURCHASE	45,611.27
BURKEN UNDERGROUND LLC	BORED UG TO PROP - E. REUTER	3,634.80
CARDMEMBER SERVICE	SHOP VACK-LT. PLANT	115.46
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	40.26
FLETCHER-REINHARDT CO.	4 CUTOUTS, 10 PHOTO CONTROL	1,001.62
GRUHN ELECTRIC ENTERPRISES	SET TRANSF. E. REUTER	4,857.50
PANAMA TRANSFER	FREIGHT SHIPPING CATALYST - ELEC.	175
T & R ELECTRIC	SINGLE PHASE PAD MOUNT	895
KROGMAN, JOHN	REFRIGERATOR REBATE	50
REUTER, ANDREA	CAKE AUCTION/EV	35
STOECKEN, MIKE	REFRIGERATOR REBATE	50
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	49
ALTORFER INC	WIRING AND PROGRAMMING CAT	1,184.00
CIVIC SYSTEMS	SEMI-ANNUAL SOFTWARE SUPPORT FEE	2,349.00
NELSON GLOBAL PRODUCTS INC.	ELECTRICAL EQUIP - CAT HOOK UP	3,168.44
VAN METER INC	CUSTOM LABELS	105
SEITHER & CHERRY	INSTALL EXHAUST SYSTEM	67,650.00
SHERMCO INDUSTRIES	PARTIAL BILL #15 - INSTALL GENERATOR	4,490.00
IOWA ASSOC. OF MUN. UTIL.	ECIASSO JAN - MARCH 2020	532.54
NORTHERN MUN. DIST. GROUP	L & R FUND ASSESSMENT - DEC 2019	1,381.66
CLAYTON ENERGY CORPORATION	DEC 2019 COMMODITY INVOICE	21,808.33
CLAYTON ENERGY CORPORATION	DEC 2019 RESERVATION CHARGE	9,501.19
PEFA 2019 - 258271003	DEC 2019 PEFA COMMODITY INV.	0
PEFA 2019 - 258271003	DEC 2019 PEFA COMMODITY INV.	12,319.29
UTILITY SAFETY & DESIGN IN	2019 PARADIGM MAILING #2	617.16
MADISON NATIONAL LIFE INS CO INC	FEB 2020 LIFE INS.	251.18
IOWA MUN WORKERS COMP.	INSTALLMENT 7 - WC PREM 19/20	807
MULGREW OIL COMPANY	UNLEADED GAS 935 GAL @2.06	1,928.84
TREASURER/SALES & USE TAX	SALES & OPTION TAX	5,846.00
WASTE AUTHORITY OF JACKSON COUNTY	LANDFILL TIPPING FEES-DEC 2019	6,701.57
GATEWAY SUPPLY LTD.	TOILET PAPER	66.87
NEOPOST USA INC	POSTAGE MACHINE RENTAL	194.02
SOPHICITY	ITnBox SUPPORT	515
SOPHICITY	ITnBox SUPPORT	515
TIETJENS, ERIC	REIMB/CLOTHING-BOOTS, SWSHIRT	230.02
ELLIOTT EQUIPMENT	25-65 GAL GARB CANS-CITY LOGO	2,388.75
	Total	357754.43

SET PUBLIC HEARING FOR MAX LEVY: A motion was made by P. Hoffman to set the Public Hearing for the Max Levy for February 24, 2020, 6 PM at City Hall. R. Petersen seconded. Ayes 5, Nays 0. Motion carried.

CITY SELF-FUNDING INSURANCE: T. Weinschenk provided information regarding the City's self-funded insurance plan. P. Hoffman has experience with insurance self-funding and feels the City needs to have more dollars in the insurance reserve. M. Petersen stated that this would be something to look at with the budget. T. Weinschenk stated that \$10,000 was put in the Max Levy for other employee benefits. It was noted that the City's risk for last year was 2.08%. It was also noted by T. Weinschenk that the City's insurance premium went down by -3.13%.

UPDATE ON Z34 – SUPERVISOR'S MEETING: T. Weinschenk and Dave Heiar, JCEA attended the Jackson County Supervisor's meeting on February 4<sup>th</sup>. The purpose was to request that the County not deviate from their 5-year plan which has Z34 from Preston to the Maquoketa bridge being resurfaced in 2022. The Supervisor's are willing to support Preston by allowing Preston to partner with the County. Clark, the County Engineer, sent an email stating the City's portion would be approximately \$150,000. R. Petersen wondered what this cost includes. T. Weinschenk stated this only includes to completely remove 1000 feet of pavement and replace the same length at minimum 8-inch concrete because of large truck traffic. The County will need to know by October 1, 2020 what the City wants done and how we are going to pay for it. There will be costs in the budget for this. Marc Ruden, IIW is going to give T. Weinschenk estimates for televising the sewer.

UPDATE ON RECYCLING: T. Weinschenk and other cities met with Frank Frieberg, the Jackson County Supervisors and Dittmer (Scott) recycling out of Dubuque. Dittmer was the only vendor that was at the meeting. Nothing was decided at this meeting. I do know that Dittmer takes co-mingled recyclables, no glass. The glass would need to go in the garbage. The Garbage and Recycling Supervisor, Eric Tietjens called Clinton Recycling. Clinton stated that they do not take out of county recyclables, but the manager is going to take it to the next meeting which is 2/13/2020. Clinton takes co-mingled also. We would be able to use the garbage truck for this. I will have more information after that meeting to see if we are able to transport Preston's recyclables to Clinton which would be closer for us.

UPDATE ON SPONSORED PROJECT: T. Weinschenk met with Marc Ruden and Cody Austin via Go To Meeting today and we discussed dates for a meeting with the stakeholders. IIW will come to our next Council Meeting to present the project and get approval to submit the application.

UPDATE ON RANSOMWARE AND CYBER-ATTACKS: Just an FYI – that IAMU sent out an alert regarding cyber-attacks etc. and advising cities to contact their IT people. I forwarded the email to our IT – Sophicity and they said we are covered and if anything happens DO NOT PAY since we have nightly backups that can be restored. The new ransomware that is out there is already blocked for the City.

BUDGET PRIORITIES AND MAX LEVY: Just a reminder that the Max Levy is the MAX that the City/Council can go down but it cannot be increased. A quote came in from WICK Builders, we have not received the second quote from John Sieverding. We are about \$65K without demolition, electric and heating. We also received the quotes for the replacement of the gas truck low bid was Tills at \$22,619. S. Heiar discussed the squad car that Officer Thayer drives. As of 2021 it will reach the 5-year mark. S. Heiar would recommend getting another Dodge Challenger since it gets around good and it is less expensive. There is a 1-year wait on the car. T. Sieverding wondered if the wait is going to stay the same on the car. S. Heiar said yes and if you order the car in 2020 you are not going to get it until 2021. M. Petersen wondered how many miles are on Thayer's car. S. Heiar stated 70k. T. Sieverding wondered what is happening with the Fire Department Budget. T. Weinschenk stated that Bill Yaddof has the budget and will get it back to Weinschenk. P. Hoffman and T. Sieverding wondered about the bunker gear. T.

Weinschenk stated that the Fire Department was going through and coming up with a list of names that need new gear. Weinschenk also got the financial information together for the Dubuque Racing Commission Grant. P. Hoffman stated that she is going to help Weinschenk with the application. There was discussion of having a goal setting session.

R. Petersen had questions regarding the Police Department payables. There were two bills in particular. One for batteries and another one for a flashlight. Weinschenk stated she would look into it and get back to him.

Mayor Pro-Tem Sieverding requested a motion to adjourn. Motion made by P. Hoffman, seconded by M. Petersen. Ayes 5, Nays 0. Meeting adjourned at 6:54 p.m.

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Mayor Pro-Tem Tyler Sieverding

ATTEST:

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Teresa Weinschenk, City Clerk/Administrator